

**MASSACHUSETTS STATE GRANGE
OPPORTUNITY GRANT PROGRAM
FOR
SUBORDINATE (COMMUNITY) AND POMONA GRANGES**

Description of Purpose: The purpose of the Opportunity Grant Program (OGP) is to provide funding to Subordinate and Pomona Granges for the purpose of implementing innovative projects and programs.

Amount of Funding Available: The OGP will be funded by appropriation from the Annual Budget of the Massachusetts State Grange. It is anticipated that \$2,000 will be available for the upcoming year.

Application Process: Any Grange in good standing has the opportunity to apply once per year under the guidelines set forth. Grant proposals must be postmarked or emailed on or before March 1, 2007. Facsimiles do not constitute a valid Proposal.

Mailing Process: Please mail to Calvin Chase, State Master
Massachusetts State Grange
491 Hollis St
Dunstable, MA 01827-1501

Proposal Specifications:

Criteria

1. Project is being conducted for the first time by applicant Grange.
2. Promote a Subordinate or Pomona Grange original program idea as well as those initiated by the State and National Grange.
3. Increase awareness of the Grange
4. Project may strengthen collaborative opportunities with other organizations.
5. May increase membership
6. Project may serve a need in the Community, County, State and/or Nation.

Use of Funds: Please State in Proposal

Funding can be used for the following:

1. Advertisement: print, radio, television, website
2. Development and Printing of Promotional Material including but not limited to: banners, flyers, vehicle bumper stickers, magnets and calendars
3. Event expenses including but not limited to: rental of equipment, speakers, catering, and special services or start-up materials.

Proposal Submissions

1. A written proposal detailing proposed project should include the following:
 - a. The objective of the project
 - b. Timeline of activity
 - c. Budget outline
 - d. Participation of member and/or other participants/collaborators
 - e. Anticipated project outcome
2. Written proposal not to exceed 8 pages.
3. Letters of support or recognition of collaboration by other participating organizations. OPTIONAL
4. List Contact information for leader of the Project.

Notification of Grant

Upon receipt of proposal

A letter will be sent to the applicant Grange notifying of the anticipated date of proposal decision. Whatever the outcome of the proposal, a letter will be sent in a timely manner.

Proposal review

An Oversight Committee will consist of two of the four General Deputies of the Massachusetts State Grange, plus one member of the Leadership/Membership Committee, who will review all proposals and will make their recommendations to the Massachusetts State Grange Executive Committee for final approval. The Massachusetts State Grange Executive Committee reserves the right to decide whether to fund projects, either in part or in whole.

Notification

Once the decision is made by the State Grange Executive Committee, the State Grange Secretary will send a letter to the Secretary of the Grange notifying them of the decision. The letter will also contain the following information:

1. Amount of grant funds awarded
2. The State Grange Treasurer will send payment in a timely manner
3. A report of final outcome of project including receipts on grant funds expended is due to the State Grange Secretary by September 15, 2007

FOR INFORMATIONAL PURPOSES, ALL PROJECTS FUNDED WILL BE LISTED IN THE STATE GRANGE NEWS.