

**MASSACHUSETTS STATE GRANGE
FARMER'S MARKET GRANT PROGRAM
FOR SUBORDINATE GRANGES**

Description of Purpose: The purpose of the Farmer's Market Grant Program is to encourage Subordinate Granges to host or support a farmer's market in their community.

Amount of Funding Available: The funding has been appropriated from the Annual Budget of the Massachusetts State Grange. This year \$1,000 will be available for the program. The grants will be for \$100 per Grange. \$50 will be provided up front to help start the program and the remaining \$50 will be sent upon proof of at least 2 markets having been held. The alternate proof is that photos be supplied proving acknowledgement of Grange support for the market visible to the public.

Application Process: Any Grange in good standing has the opportunity to apply once per year. To apply send a letter of application to the State Master indicating the Grange's intent to start a farmer's market. The following must be included in the application letter:

- The dates and times the markets will be open (no more than 3 weeks apart)
- Grange sponsoring the markets and the location of the markets.
- The number of farmers who have agreed to participate in the markets
- The letter must be signed by the Master and/or Secretary of the Subordinate Grange
- Letter must be received 8 weeks prior to the first market date
- What the money will be used for in support of existing markets.

After the farmer's markets have been held a second letter must be sent confirming the following information:

- The actual dates and times the markets were open
- The number of farmer's who participated in the markets
- A copy of newspaper articles covering the event and/or press releases announcing the event from local media outlets. (If available)
- The letter must be signed by the Master and/or Secretary of the Subordinate Grange
- Letter must be sent within 3 weeks of the second market date
- Photos showing signage acknowledging Grange support of the market.

Please mail letters to: Calvin Chase, State Master
Massachusetts State Grange
491 Hollis St.
Dunstable, MA 01827-1501

Notification of Grant

Once a decision is made, the State Grange Master will send a letter to the Secretary of the Grange notifying them of the decision. The letter will indicate if the Grange will receive a grant or ask for additional information. If a grant will not be awarded, a letter will be sent to the Grange notifying them of the decision. \$50 will be granted upon approval. Checks will be forwarded to the Secretary of the Grange by the State Treasurer. The remaining \$50 will be sent upon receipt of proof that the markets were held as required.

REVISED 15May07ccc