

# MASSACHUSETTS STATE GRANGE

Quarterly Report of the Executive Committee of \_\_\_\_\_ Grange

No. \_\_\_\_\_ Patrons of Husbandry for the quarter ending: \_\_\_\_\_ 20\_\_\_\_\_

This will certify that we, the undersigned, a majority of the Executive Committee of this Grange, have audited the books and accounts of the Secretary and Treasurer for the above quarter and find them correct, with proper vouchers for all payments. We have caused duplicates of this report to be read in the Grange and filed with its records.

The present condition of the Grange is as follows:

## PROPERTY

The Grange owns property as follows:

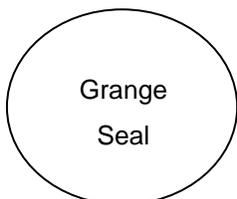
- 1. Hall and Land \$ \_\_\_\_\_
- 2. Regalia \$ \_\_\_\_\_
- 3. Other Items \$ \_\_\_\_\_
- 4. Miscellaneous \$ \_\_\_\_\_
- 5. Is there a mortgage or unpaid balance on any of the above property? \_\_\_\_\_ How Much? \$ \_\_\_\_\_
- 6. Is property insured? \_\_\_\_\_ How Much? \$ \_\_\_\_\_
- 7. Expiration date of insurance policy: \_\_\_\_\_

## MEETINGS

- 8. Number of business meetings during quarter: \_\_\_\_\_
- 9. Number of open meetings during quarter: \_\_\_\_\_
- 10. Number of other events during quarter: \_\_\_\_\_

## MEMBERSHIP

- 11. Membership at the beginning of quarter (do not include Affiliate or Associate members): \_\_\_\_\_
- Gained during the quarter: \_\_\_\_\_
- 12. Initiation \_\_\_\_\_
- 13. Demit \_\_\_\_\_
- 14. Reinstatement \_\_\_\_\_
- 15. Total Gains \_\_\_\_\_
- Losses during the quarter: \_\_\_\_\_
- 16. Death \_\_\_\_\_
- 17. Demit \_\_\_\_\_
- 18. Suspensions \_\_\_\_\_
- 19. Withdrawals \_\_\_\_\_
- 20. Total Losses \_\_\_\_\_
- 21. Membership at the end of the quarter \_\_\_\_\_
- 22. Number of Affiliate Members: \_\_\_\_\_
- 23. Number of Associate Members: \_\_\_\_\_



## SECRETARY - FINANCIAL

- 24. Cash on hand at the beginning of the quarter: \$ \_\_\_\_\_
- 25. Cash received during the quarter: \$ \_\_\_\_\_
- 26. Total (on hand & received): \$ \_\_\_\_\_
- 27. Cash Paid to the Treasurer: \$ \_\_\_\_\_
- 28. Cash on hand at the end of the quarter: \$ \_\_\_\_\_  
If all cash was not paid to the Treasurer, explain why on the back of this report.
- 29. Amount of unpaid dues at end of quarter: \$ \_\_\_\_\_
- 30. Number of unpaid members: \_\_\_\_\_

## TREASURER - FINANCIAL

- 31. Cash on hand at the beginning of the quarter in checking account: \$ \_\_\_\_\_
- 32. Interest received on account or transferred from invested funds during the quarter: \$ \_\_\_\_\_
- 33. Cash received from the Secretary during the quarter: \$ \_\_\_\_\_
- 34. Total (on hand & received): \$ \_\_\_\_\_
- 35. Total cash paid out or transferred into invested funds during the quarter: \$ \_\_\_\_\_
- 36. Cash on hand at the end of the quarter in checking account: \$ \_\_\_\_\_
- 37. Amount of unpaid bills: \$ \_\_\_\_\_

## INVESTED FUNDS

- 38. Savings Accounts: \$ \_\_\_\_\_
  - 39. Certificates of Deposit: \$ \_\_\_\_\_
  - 40. Others (bonds etc.): \$ \_\_\_\_\_
  - 41. Total Invested Funds \$ \_\_\_\_\_
- Respectfully submitted,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Executive Committee

Quarterly Reports are due on or before the end of each Quarter: March 31, June 30, September 30 and December 31.  
Please send Quarterly Reports no later than 5 days after the close of the Quarter.

Forward White Copy to the State Master; File Yellow Copy with the Subordinate Secretary